

Atlanta Metro Community Healthcare Connections Agenda



Meeting Name:	Leaders:	Facilitator:	Note Taker:
Atlanta Metro CHCC		J. Knopf/J. Curry	TBD
Date:	Start Time:	End Time:	Location:
8/18/15	2 p.m.	4 p.m.	United Way of Greater Atlanta Logan Mtg. Room 100 Edgewood Ave. NE Atlanta, GA
<p>Mission - Healthy Conversations for Safer Healthcare for:</p> <ul style="list-style-type: none"> ✓ Smoother transitions among care settings ✓ Structured communication for better outcomes ✓ Reducing avoidable re-hospitalizations and transfers 			
Discussion Topic	Person Responsible	Time Allotted	☑ Task Completed
<p>1. Let's get started – Welcome and Introductions!</p> <ul style="list-style-type: none"> a. Meeting objectives b. Ground Rules, confidentiality, contact sheets c. Request for note taker and time keeper d. Introductions/ Ice Breaker 	Jessica Knopf	5 min	<input type="checkbox"/>
<p>2. Educational Components:</p> <ul style="list-style-type: none"> a. Facility/Company updates b. Community Resources c. Guest Speaker – United Way CHOOSE Health Program 	Members Jennifer C. CHW	1 min each 5 min 20 minutes	<input type="checkbox"/>
<p>3. Discussion: Data Review</p> <ul style="list-style-type: none"> a. Review problem identified b. Data Collection Process and Results c. Intervention Utilization d. Next Steps 	All	60 minutes	<input type="checkbox"/>
<p>4. Wrap-Up:</p> <ul style="list-style-type: none"> a. Evaluation- What went well? What can we do better? b. Assignments: Interventions and data collection c. Next meeting: 9/15/15; 2-4p.m.; Location TBD 	All	10 min	<input type="checkbox"/>