

# Atlanta Metro Community Healthcare Connections Agenda



Meeting Name:	Leaders:	Facilitator:	Note Taker:
Atlanta Metro CHCC		Jessica Knopf	TBD
Date:	Start Time:	End Time:	Location:
7/21/15/15	2 p.m.	4 p.m.	Grady Hosp. – Emory Faculty Bldg 49 Jesse Hill Jr. Dr. SE Atlanta GA
<p><b>Mission - Healthy Conversations for Safer Healthcare for:</b></p> <ul style="list-style-type: none"> <li>✓ Smoother transitions among care settings</li> <li>✓ Structured communication for better outcomes</li> <li>✓ Reducing avoidable re-hospitalizations and transfers</li> </ul>			
Discussion Topic	Person Responsible	Time Allotted	<input checked="" type="checkbox"/> Task Completed
<p><b>1. Let's get started – Welcome and Introductions!</b></p> <ul style="list-style-type: none"> <li>a. Meeting objectives</li> <li>b. Ground Rules, confidentiality, contact sheets</li> <li>c. Request for note taker and time keeper</li> <li>d. Introductions/ Ice Breaker</li> </ul>	Jessica Knopf	10 min	<input type="checkbox"/>
<p><b>2. Educational Components:</b></p> <ul style="list-style-type: none"> <li>a. Facility/Company updates</li> <li>b. Alliant Quality Update and request</li> <li>c. Assessment results</li> </ul>	Members Jessica	1 min each 15 min	<input type="checkbox"/> <input type="checkbox"/>
<p><b>3. Discussion: Data Review</b></p> <ul style="list-style-type: none"> <li>a. Review problem identified – lack of PCP referral after discharge</li> <li>b. Data Collection Process and Results</li> <li>c. Review Interventions/Next steps</li> </ul>	All	60 minutes	<input type="checkbox"/>
<p><b>4. Wrap-Up:</b></p> <ul style="list-style-type: none"> <li>a. <b>Evaluation-</b> What went well? What can we do better?</li> <li>b. Assignments: Interventions, data collection and recruitment</li> <li>c. Next meeting: <b>TBD</b></li> </ul>	All	15 min	<input type="checkbox"/>