

# Atlanta Metro Community Healthcare Connections



## Agenda

Meeting Name:	Leaders:	Facilitator:	Note Taker:
Atlanta Metro CHCC		Jennifer Hodge	TBD
Date:	Start Time:	End Time:	Location:
2/17/15	1 p.m.	3 p.m.	Emory University Hospital Midtown 550 Peachtree Street NE, 1 <sup>st</sup> floor Davis Fischer Building Woodruff C Classroom Atlanta, Georgia 30308
<p><b>Mission - Healthy Conversations for Safer Healthcare for:</b></p> <ul style="list-style-type: none"> <li>✓ Smoother transitions among care settings</li> <li>✓ Structured communication for better outcomes</li> <li>✓ Reducing avoidable re-hospitalizations and transfers</li> </ul>			
Discussion Topic	Person Responsible	Time Allotted	<input checked="" type="checkbox"/> Task Completed
<p><b>1. Let's get started – Welcome and Introductions!</b></p> <ul style="list-style-type: none"> <li>a. Meeting objectives</li> <li>b. Ground Rules</li> <li>c. Confidentiality</li> <li>d. Contact Sheet Updates</li> <li>e. Introductions/ Ice Breaker</li> </ul>	Jennifer Hodge	15 min	<input type="checkbox"/>
<p><b>2. Educational Components:</b></p> <ul style="list-style-type: none"> <li>a. Facility/Company overviews</li> </ul>	Members	2 min each	<input type="checkbox"/>
<p><b>3. Discussion:</b></p> <ul style="list-style-type: none"> <li>a. Problem list creation: What is keeping you up at night? What is needed to work more seamlessly together to coordinate care?</li> <li>b. Ranking of issues raised</li> <li>c. Figuring out baseline measurement</li> <li>d. Who is not present that needs to be to address the top 2?</li> </ul>	All	45 min	<input type="checkbox"/>
<p><b>4. Wrap-Up:</b></p> <ul style="list-style-type: none"> <li>a. <b>Evaluation-</b> What went well? What can we do better?</li> <li>b. <b>Next meeting date:</b> March 10<sup>th</sup>, Grady, 1-3pm</li> <li>c. <b>Assignments</b></li> </ul>	All	10 min	<input type="checkbox"/>