

Atlanta South Community Healthcare Connections Agenda



Meeting Name:	Leaders:	Facilitator:	Note Taker:	
Community Healthcare Connections	Brenda Kendall	Jessica Knopf	TBD	
Date:	Start Time:	End Time:	Location:	
March 19, 2015	9:00 a.m.	11:00 a.m.	Southern Regional Hospital Educational Auditorium	
<p>Mission - Healthy Conversations for Safer Healthcare for:</p> <ul style="list-style-type: none"> ✓ Smoother transitions among care settings ✓ Structured communication for better outcomes ✓ Reducing avoidable rehospitalizations and transfers 				
Discussion Topic		Person Responsible	Time Allotted	☑ Task Completed
<p>1. Let's get started – Welcome and Introductions!</p> <ul style="list-style-type: none"> a. Meeting objectives b. Ground Rules and confidentiality c. Introductions and Contact Sheet Updates 		Jessica Knopf	5 min	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>2. Educational Components: Interventions in Action</p> <ul style="list-style-type: none"> a. Medication Reconciliation Information b. Health Literacy – short video c. Review of Tools 		Jessica Knopf All	10 min 10 min 25 min	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>3. Next Steps:</p> <ul style="list-style-type: none"> a. Narrow down target areas b. Identify action items for next meeting 		All	30 min	<input type="checkbox"/>
<p>4. Open Discussion:</p> <ul style="list-style-type: none"> a. Updates from Southern Regional b. Updates from Alliant Quality c. Resources, learning opportunities, recent articles 		All	10 min 10 min 15 min	<input type="checkbox"/>
<p>5. Wrap-Up: Evaluation- What did we do well? What can we do better?</p> <ul style="list-style-type: none"> a. Next meeting dates: May 21, July 16, September 17, November 19 b. Annual Evaluation: Survey Monkey 		All	5 min	<input type="checkbox"/>